



Swafield and Bradfield Parish Council

NOTICE OF MEETING

An ordinary Meeting of the Council will be held on
**Tuesday 23 January 2018 in the Village Hall, The Street, Swafield
at 7:00pm**

Everyone is cordially invited to attend

R M Calvert
Clerk to Swafield and Bradfield Parish Council

14 January 2018

AGENDA

- 1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive declarations of interest in agenda items and dispensations
- 3. MINUTES** - To approve the minutes of the meeting of 14th November 2017¹
- 4. MATTERS ARISING** - to receive information on matters arising from the minutes not mentioned elsewhere on the agenda.
- 5. CHAIRMANS REPORT**
- 6. REPORTS** - to receive reports from:
 - Police (monthly reports circulated)
 - County Councillor (monthly reports circulated)
 - District Councillor
- 7. ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each)
- 8. PLANNING**
 1. To note Planning Applications received between meetings
Application PF/17/1964 for the erection of a first-floor side extension at Fern Cottage, The Street, Swafield, NR28 0RJ.
Council's Planning Advisory group - no objections
 2. To consider any Planning Applications received before the meeting and gto note NNDC Notice of Decisions
 3. NNDC review and update Planning Consultation 13/01/2018
 4. To receive information on any other planning matters:
 - application advertised by Brown and Co for development of up to 300 houses near Mundesley Road, North Walsham

- 9. GENERAL DATA PROTECTION REGULATION ⁱⁱ**
To receive Clerk's report following recent training and to consider recommendations to comply with the GDPR when it comes into force.
- 10. FIRST TIME SEWERAGE –**
Dispute - To receive and consider decision by Anglian Water to refuse sewerage connections to all the properties covered by the dispute (circulated)
Sewerage Scheme – update as available
- 11. CORRESPONDENCE**
1. Bus Shelter, The Street, Swafield – to consider facility and possible improvements for users (Cllr Alexander)
 2. NARS request for financial support and attendance at village event
- 12. FINANCE ⁱⁱⁱ**
1. To complete update on registration of bank signatories
 2. To receive bank reconciliation and note receipts and approve reserves
 3. To consider loan repayment from General Fund - update
 4. To approve payments and sign cheques as circulated
- 13. VILLAGE EVENT 2018** - To consider arrangements.
- 14. HIGHWAYS, DRAINAGE AND INFRASTRUCTURE MATTERS**
To receive updates and note reports.
- 15. TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER TO NEXT MEETING**
- 16. NEXT MEETING**
To confirm date of next ordinary meeting – Tuesday 6th March 2018

The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'

ⁱ Minutes of previous meeting

ⁱⁱ General Data Protection Regulations report, draft policy and papers.

ⁱⁱⁱ Finance papers