



Swafield and Bradfield Parish Council

NOTICE OF MEETING

An ordinary meeting of the Council
will be held on

Tuesday 10 July 2018 in the Village Hall, The Street, Swafield

It will start at **7:00 pm**

Everyone is cordially invited to attend

R M Calvert

Clerk to Swafield and Bradfield Parish Council

swafieldandbradfieldpc@gmail.com

01263 732078

3 July 2018

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and dispensations
3. **MINUTES** - To approve the minutes of the Annual Meeting of 8th May 2018 ⁱ
4. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda.
5. **FIRST TIME SEWERAGE** –
The Technical Manager and a colleague will give an update following the public meeting held by Anglian Water in June. They will also answer questions submitted by members.
Traffic Management – proposed diversions were circulated and published on the website
6. **REPORTS** - to receive reports as available from
 - County and District Councillors
 - Norfolk Constabulary (circulated)
7. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each)
8. **VILLAGE FETE** – To receive reports, to note takings and approve any outstanding payments prior to disbursement as follows:
 - Public liability insurance - £95
 - Temporary Events Notice - £21
 - Event Signs - £48 (total £57.60 less vat £9.60)
 - Additional Administration costs - £ 31.10
9. **TO CONSIDER FILLING CASUAL VACANCY BY CO-OPTION**
10. **BRADFIELD COMMON**

To receive updates and review
To consider joining the Open Spaces Society - £45 pa

11. PLANNING

1. To consider Planning Applications received:
 - [Planning Application PF/18/1025](#)
Erection of a two storey dwelling (revised design) at Park House, Knapton Road, Swafield NR28 0RP
2. To note applications considered between meetings
 - [Planning Application PO/18/0662](#)
Proposed detached chalet bungalow with detached garage (all matters reserved) Plot next to the Kingdom Halls, The Street, Swafield NR28 0RQ - objection)
 - [Planning Application PF/18/0837](#)
Detached outbuilding at Beck Cottage, Bradfield Road, Swafield, North Walsham, NR28 0QX - no objection - application subsequently withdrawn
3. To note applications determined by District Council
4. To receive and consider any other planning matters
 - Open Spaces – opportunity to nominate for Amenity Green or Local Green space.

12. CORRESPONDENCE

1. Vattenfall – letter re submission of application for a Development Consent Order for Norfolk Vanguard to the Planning Inspectorate and latest newsletter.
2. Norfolk Minerals and Waste Local Plan Review: Initial Public Consultation: Statement of Community Involvement Consultation

13. STREET FURNITURE

1. Bench on village green – to consider purchase (referred from previous meeting)
2. Noticeboards – to consider site of boards on village green and Bradfield during sewerage works

14. FINANCE ⁱⁱ

1. To receive bank reconciliation and note receipts
2. To approve National Pay Scales from 1st April 2018 and increase payment for use of phone and internet to £5 pcm
3. To approve payments and sign cheques

15. HIGHWAYS

1. To consider NCC Highways parish partnership scheme
2. To note any highway matters

16. TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING

17. NEXT MEETING - to confirm date of next meeting – 25th September 2018

The items below are supplied to Councillors; they will be available from the clerk on request unless marked 'confidential'

ⁱ Minutes of previous meeting

ⁱⁱ Finance documents