



Swafield and Bradfield Parish Council

NOTICE OF MEETING

An ordinary meeting of the Council
will be held on

Tuesday 24th September 2019 in the Village Hall, The Street, Swafield

It will start at **7:00 pm**

Everyone is cordially invited to attend

R M Calvert
Clerk to Swafield and Bradfield Parish Council
swafieldandbradfieldpc@gmail.com
01263 732078

20th September 2019

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and dispensations
3. **MINUTES** - To approve the minutes of the ordinary meeting of 9th July 2019ⁱ
4. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda.
5. **REPORTS** - to receive reports as available from
 1. County Councillor – report attached
 2. District Councillor
 3. Norfolk Constabulary (circulated)
 4. To receive report from the recent SNAP meeting (Cllrs Silvester & Alexander)
6. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each)
7. **PLANNING**
 1. To consider Planning Applications received:
[PF/19/1402 Staithe Lodge, The Street, Swafield NR28 0RQ](#)
Construction of rear, side and front extensions to property
 2. To note applications determined by District Council:
Planning application PF/19/0803 - Meadow Cottage, Bradfield Common, Bradfield, North Walsham, NR28 0QR – awaiting decision
8. **HIGHWAY MATTERS**
 1. SAM2 – to receive update
 2. Meeting with NCC Highways regarding Road Traffic Issues – to receive report on the priorities raised at meeting with NCC Highways

3. Parish Partnership Scheme 2020-21
To receive update on speed bumps, trods and village gates and consider whether any items require further investigation.
 4. Working Group for Improvement of Road Safety
To consider establishing a Working Group of the Council to explore ways to enhance road safety awareness and reduce vehicles speeds in the parish.
 5. Other Highway Matters
To receive reports on other highway matters
- 9. FIRST TIME SEWERAGE – To receive update**
- 10. BRADFIELD COMMON – To receive report from meeting**
- 11. WEBSITE - To receive report**
- 12. POST BOX – to consider new site for a larger post box**
- 13. NOTICEBOARDS – to consider upkeep**
- 14. CORRESPONDENCE & TRAINING**
1. Training: Councillor training available in October 2019
NPT&S seminar on Wednesday 20th Nov 10am – 15:30 pm
 2. Bradfield Cricket Club – President’s Day
 3. Norfolk Minerals and Waste Local Plan: Preferred Options Consultation
<http://www.norfolk.gov.uk/nmwdf>
- 15. FINANCE ⁱⁱ**
1. To receive bank reconciliation and note receipts
 2. To Consider application from CAB (Power to support 1972, s.142)
 3. To approve payments and sign cheques
- 16. TO NOTE (AND REFER TO THE NEXT MEETING AS APPROPRIATE)**
1. Late correspondence
 2. Reports from Councillors
 3. Village Matters
- 17. NEXT MEETING - to confirm date of next meeting – 12th November 2019**

The items below are supplied to Councillors will be available on the Council's website

ⁱ Minutes of previous meeting

ⁱⁱ Finance documents