



# Swafield and Bradfield Parish Council

## NOTICE OF MEETING

An ordinary meeting of the Council  
will be held on

**Tuesday 9 July 2019 in the Village Hall, The Street, Swafield**

It will start at **7:00 pm**

Everyone is cordially invited to attend

R M Calvert

Clerk to Swafield and Bradfield Parish Council

[swafieldandbradfieldpc@gmail.com](mailto:swafieldandbradfieldpc@gmail.com)

01263 732078

2 July 2019

---

## AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and dispensations
3. **MINUTES** - To approve the minutes of the Annual Meeting of 14<sup>th</sup> May 2019 <sup>i</sup>
4. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda.
5. **REPORTS** - to receive reports as available from
  1. County Councillor – report attached
  2. District Councillor
  3. Norfolk Constabulary (circulated)
  4. To receive report from the recent SNAP meeting (Cllrs Silvester & Alexander)
6. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each)
7. **PLANNING**
  1. To consider Planning Applications received prior to the meeting
  2. To note applications considered between meetings:
    - [Planning application PF/19/0803](#)  
Erection of two storey side extension at Rose Cottage, Trunch Road, Swafield, North Walsham, NR28 0PD – **no objections**
    - [Planning application PF/19/0906](#)  
Removal of flat roof extensions and replacement with single storey side extension, alterations to existing dwelling including timber cladding, new tiles, fenestration changes including new windows and doors, detached double garage and outbuilding at Meadow Cottage, Bradfield Common, Bradfield, North Walsham, NR28 0QR – **no objections**
  3. To note applications determined by District Council / Norfolk County Council

4. To receive and consider any other planning matters
  - [Norfolk Boreas Wind Farm –Norfolk Boreas Development Consent Order \(DCO\) Application Submitted – 11 June 2019. Planning Inspectorate decision due after 9th July Norfolk Boreas Development Consent Order \(DCO\) Application Submitted – June 2019](#)
  
- 8. HIGHWAY MATTERS**
  - 1. SAM2**
    - To receive report and update and approve purchase of the SAM2
    - To consider draft risk assessments and training for volunteers
    - to consider purchase of two high-viz jackets for volunteers
    - to receive training dates as available
  
  - 2. Parish Partnership Scheme 2020-21**  
To consider items for parish partnership scheme 2020-21  
(for details see County Councillor's report)
  
  - 3. Meeting with NCC Highways regarding Road Traffic Issues**
    - To receive report following recent informal meeting with Local Member of Parliament, County Councillor and residents regarding traffic issues in the parish.
    - To consider and prioritise highway issues to be raised at a meeting with NCC Highways and to appoint members to attend the meeting.
  - 4. Other Highway Matters**
    - Pothole opposite Lilac Cottage– scheduled
    - Road markings not done - scheduled
  
- 9. FIRST TIME SEWERAGE – To receive update**
  
- 10. BRADFIELD COMMON – To receive update**
  
- 11. WEBSITE - To receive report regarding website format and consider published content**
  
- 12. CORRESPONDENCE & TRAINING**  
NPTP - Chairmanship training 10<sup>th</sup> Sept - £32 per person  
Councillor training available in October 2019
  
- 13. FINANCE <sup>ii</sup>**
  1. To receive bank reconciliation and note receipts
  2. To approve payments and sign cheques
  
- 14. SUPER FAST BROADBAND**  
To consider local coverage of Superfast Broadband
  
- 15. TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING**
  
- 16. NEXT MEETING - to confirm date of next meeting – 24<sup>th</sup> September 2019**

*The items below are supplied to Councillors; they will be available from the clerk on request and on the Council's website*

---

<sup>i</sup> Minutes of previous meeting

<sup>ii</sup> Finance documents