



# Swafield and Bradfield Parish Council

Website: <http://swafieldandbradfieldparishcouncil.co.uk/>

## NOTICE OF MEETING

There will be a meeting of Swafield and Bradfield Parish Council  
on **Tuesday 24 January 2017 at 7.00pm in the Village Hall, Swafield**  
Everyone is cordially invited to attend

R M Calvert  
Clerk to Swafield and Bradfield Parish Council  
01263 732078

17 January 2017

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### AGENDA

1. **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and dispensations
3. **MINUTES** - To approve the minutes of the meetings of 1 November and 22 November 2016<sup>1</sup>
4. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda.

**Proposed Expansion  
of the**

**[North Walsham Good Neighbour Scheme](#)**

To receive a presentation from Peter Tobitt, Chairman of the North Walsham  
Good Neighbour Scheme

5. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each )
6. **MATTERS REFERRED FROM PREVIOUS MEETING**
7. **PLANNING**
  1. **To consider Planning Applications received** before the meeting to include:
    - **Planning Application PF/16/1742**  
for Demolition of detached two-storey dwelling and erection of two-storey replacement dwelling (revised design)  
at Parc Haus, Knapton Road, Swafield, NR28 0RP  
for Mr K McKeever

**NCC Sewerage Scheme – information available online**

- **NCC Application No: C/1/2016/1015**

To consider additional information on Construction of a new sewage pumping station and layby on land to the west of Pond Road, NR28 0NY for Anglian Water

The additional information relates to documents called Hedgerow planting and maintenance PSD, Amended Location Plan, Site Plan & Elevations, Tree Survey, Arboricultural Impact Assessment, Odour Management Plan, Working Method Statement, Noise Condition Report, Environmental Risk Register, Planning Statement V2, and Ecological Appraisal Report V2.

- **NCC Application No: C/1/2016/1016**

to consider additional information on construction a new sewage pumping station and layby on land to the **south of Chapel Road NR28 for Anglian Water Services Ltd**

The additional information relates to documents called Proposed Pumping Station E, Planning Statement, Ecological Appraisal Report, Planning Statement, Odour Management Plan and Noise Condition Report.

- **NCC Application No: C/1/2016/1017**

to consider additional information on construction a new sewage pumping station and access road on land to the **east of The Street, Swafield, NR28 0RE**

The additional information relates to documents called Noise Report, Swafield Pumping Station F, Ecological Appraisal Report, Working Method Statement, Hedgerow Planting and maintenance, Odour Management Plan, Planning Statement and 2 Location and Site Plans.

2. **Applications determined:**

- PF/16/1395 - Livery Yard at NEPC, Bradfield Road, Swafield, NR29 0RH Permitted subject to specified conditions
- PF/16/1538 - The Old Reading Room, Bradfield Common, NR28 0QR Permitted subject to specified conditions

3. To receive and consider planning briefing <sup>ii</sup>

4. To receive and consider any other planning matters and agree action

8. **FIRST TIME SEWERAGE DISPUTE AT BRADFIELD ROAD, SWAFIELD**

To receive update <sup>iii</sup>

9. **NORTH WALSHAM GOOD NEIGHBOURHOOD SCHEME**

To consider support and engagement

10. **VILLAGE HALL AND VILLAGE EVENT**

1. To receive report from Village Hall Committee
2. To consider an event for 2017

11. **FINANCE <sup>iv</sup>**

1. To receive update on bank signatories
2. To receive update on application for Transparency Fund
3. To approve payments and sign cheques
4. To receive bank reconciliation, note receipts and reserves

12. **HIGHWAYS**

1. To receive updates of matters from previous meeting
2. Speedwatch - to receive report <sup>v</sup>
3. To receive reports on any other highway matters

13. **STANDING ORDERS** – to review standing orders <sup>vi</sup>
14. **WEBSITE** – to review site update and note compliance with the Transparency Code for Smaller Authorities 2014
15. **CORRESPONDENCE** - to note and consider correspondence received <sup>vii</sup>
16. **REPORTS** - to receive reports from
  - County and District Councillors
  - Norfolk Constabulary
17. **TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING**
18. **NEXT MEETING** - to confirm date of next meeting: Tuesday 7 March at 7pm in Swafield Village Hall

*The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'*

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<sup>i</sup> Minutes of previous meeting

<sup>ii</sup> Letter from NNDC (and associated docs circulated by email)

<sup>iii</sup> Clerks's Report

<sup>iv</sup> List of Bills to pay, Bank Reconciliation and Reserves

<sup>v</sup> Clerk's Report

<sup>vi</sup> Draft circulated by email

<sup>vii</sup> List of correspondence