

**MINUTES OF THE MEETING OF
SWAFIELD AND BRADFIELD PARISH COUNCIL
HELD ON TUESDAY 8TH JANUARY, 2013 AT 7.00 PM
IN THE VILLAGE HALL, SWAFIELD**

Present:-

Chairman - Cllr. E. Alexander, Vice-Chairman - Cllr. H. Andersen,
Cllr. J. Amies, Cllr. T. Bullock, Cllr. B. Clabon and Cllr. J. Hook.

Julie Chance - Clerk.

Two members of the public also attended the meeting.

The Chairman welcomed all present and wished everyone a Happy New Year.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. M. Starling, County and District Councillor G. Jones and PCSO D. Fathalla.

2. DECLARATIONS OF INTEREST

Prejudicial declarations of interest were received from Cllr. J. Amies in connection with Planning Application No. PF/12/1327.

3. MINUTES OF THE MEETING HELD ON TUESDAY 6TH NOVEMBER 2012.

The Minutes of the meeting held on Tuesday 6th November 2012, having been circulated, were taken as read, **AGREED** with one amendment and signed by the Chairman.

Amendment to Minutes:- Cllr. Clabon reported that the gross weight allowed for tractors and trailers is 24 tonnes and not 20 tonnes as stated.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

None received.

The meeting was reconvened.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 5.1 **County Councillor's Report:-** None given.
- 5.2 **District Councillor's Report:-** None given.
- 5.3 **New Parking Charges:-** The Clerk read a letter received from North Norfolk District Council stating that they were looking to encourage visitors and locals to stay and shop in North Norfolk in the run up to Christmas by offering free Sunday parking and holding Sunday markets in Sheringham. The Portfolio Holder for the car parks has offered to come to a meeting to discuss the new parking charges with the Members. It was **AGREED** that no action would be taken in this matter at present and it will be placed on the next agenda for further discussion.

6. PLANNING

- 6.1 **Planning Application No. PO/12/0729 - Erection of residential dwelling or business building (B8(storage)/B1(office)/D1(art gallery)) - Land adjacent Tavern Tasty Meats, The Street, Swafield:-** The Clerk reported that she has not received an update concerning the appeal and she will request one accordingly.
- 6.2 **Tavern Tasty Meats:-** The Clerk reported that she has not received an update concerning the possible breach of planning and she will request one accordingly.

Cllr. J. Amies left the meeting.

- 6.3 **Planning Application PF/12/1327 - Erection of single-storey side/rear extension and first floor rear dormer extension - 5 The Street, Swafield, North Walsham, NR28 ORJ:-** No objections.

Cllr. J. Amies returned to the meeting.

7. POLICE

- 7.1 **Police Report:-** Attached. It was **AGREED** that the Clerk would write to PCSO Fathalla and enquire why so many Police cars were in Swafield recently if no crimes were reported.
- 7.2 **Speed Checks:-** The Clerk read a letter received from Norfolk County Council stating that there is no longer any funding for speed reactive signs but new streams of funding may become available in the future. In the meantime Swafield has been added to the waiting list for Sam 2 (Speed Activated Message). The Clerk read a letter from Norfolk County Council stating that £100,000 has been earmarked to deliver 32 viable bids for local highway improvements. The Parish Council will have to meet 50% of the scheme and this matter will be placed on the next agenda for further discussion. The Clerk will report the reserves held by the Parish Council at the next meeting.

8. FINANCE

8.1	The following cheques were AGREED and signed:-	£
	J.I. Chance - Salary, Office Allowance and Postage	330.34
	HM Revenue & Customs - Tax	52.65

- 8.2 **Parish Council Precept:-** The Clerk reported the changes in the property banding scheme. The changes mean that the Parish Council Precept will be split amongst fewer properties. To counteract this, North Norfolk District Council are offering a grant if the Parish Council are prepared to submit a lower Precept. It was **AGREED** that the lower Precept would be submitted and the grant accepted. The Precept form was signed in the sum of £3,615.

9. HIGHWAY MATTERS

- 9.1 **Possible Preservation Order - Bridge:-** It was **AGREED** that this matter will be placed on the next agenda for further discussion.
- 9.2 **Pothole - Near The Old Rectory:-** It was reported that this has now been repaired.
- 9.3 It was reported that the white lines have not been replaced at the junction in Bradfield. The Clerk will chase accordingly.

10. VILLAGE EVENT

- 10.1 The Clerk read a letter received from The Swafield Village Hall Committee stating that they are happy to join the Parish Council in arranging a summer event for the village as long as it is understood that any funds raised will be for Swafield Village Hall. It was **AGREED** that the Clerk would arrange a meeting to discuss the type of event wanted.

11. FOOTPATHS

- 11.1 Nothing to report.

12. PILL BOX - BRADFIELD

- 12.1 Mr. Clark has offered to refurbish the WWI Pill Box in Bradfield. It was **AGREED** that the Members support this initiative.

13. RECYCLING

- 13.1 It was **AGREED** that the Clerk would write to Mrs. Buckingham and request permission to site a bottle bank on her land at the far end away from the Village Hall. It was **AGREED** to suggest that any money raised would be donated to the Village Hall.

14. CORRESPONDENCE

- 14.1 Norfolk ALC - Executive Committee - North Norfolk District - Vacancy:-** Noted.
- 14.2 Office of the Police & Crime Commissioner for Norfolk:-** Circulated. Noted.
- 14.3 East of England Ambulance Meeting Minutes:-** Circulated. Noted.
- 14.4 Norfolk RC and Anglia Farmers:-** Circulated. Noted.
- 14.5 Fit Norfolk Road Show:-** Circulated. Noted.
- 14.6 Norfolk ALC - Quality Parish Scheme Update:-** Circulated. Noted.
- 14.7 Natural England - Coastal Access Update:-** Circulated. Noted.
- 14.8 Norfolk ALC - Parish Liaison Officer:-** Circulated. Noted.
- 14.9 Norfolk County Council - Gritting Routes:-** Noted.
- 14.10 Norfolk Link:-** Noted.

Cllr. Clabon reported that the village sign was rotten at the bottom and wobbly. The village sign belongs to the Village Hall Committee and Cllr. Andersen will report this matter.

It was **AGREED** that the Clerk would produce a draft newsletter for circulation and agreement.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 26th March, 2013 at 7.00 pm in the Village Hall.

There being no other business the Chairman closed the meeting at 8.10 pm.

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Chairman

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Date