

**MINUTES OF THE MEETING OF
SWAFIELD AND BRADFIELD PARISH COUNCIL
HELD ON TUESDAY 24TH JULY, 2012 AT 7.00 PM
IN THE VILLAGE HALL, SWAFIELD.**

Present:-

Chairman - Cllr. E. Alexander, Vice-Chairman - Cllr. H. Andersen,
Cllr. J. Amies, Cllr. T. Bullock, Cllr. B. Clabon,
Cllr. J. Hook and Cllr. M. Starling.

County and District Councillor G. Jones.

Julie Chance - Clerk.

Seven members of the public also attended the meeting.

The Chairman welcomed all present to the meeting.

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE MEETING HELD ON THURSDAY 3RD MAY 2012

The Minutes of the meeting held on Thursday 3rd May 2012, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

None received.

The meeting was reconvened.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 5.1 **County Councillor's Report:-** Attached.
- 5.2 **District Councillor's Report:-** Attached.

6. PLANNING

- 6.1 **Planning Application No. PF/12/0391 - Erection single wind turbine and associated infrastructure, controlled housing and formation of access and hard standing - Land east of Cromer Road, North Walsham, NR28:-** It was reported that this application has been withdrawn.
Planning Application PO/12/0729 - Erection of residential dwelling or business building (B8(storage/B1(office)/D1(art gallery)) - Land adjacent Tavern Tasty Meats, The Street, Swafield:- Swafield and Bradfield Parish Council object to this application on the grounds of the extra traffic which would be generated on the site. The traffic would also increase over the bridge which the Parish Council are in the process of trying to have listed. The application states that there is provision for sewage which is not the case. Swafield and Bradfield is not on main sewage at present. Norfolk County Council have objections on the grounds of the site having a sub-standard access which already serves a butchers shop and the Church. They would not wish to see any increase in the present volumes of traffic using the site. It was **AGREED** that the Clerk would request District Councillor Jones to call this application in to be heard by the Development Committee. The Parish Council also feel they need more information concerning the application and the ownership of the land.
- 6.2 **Permission given:-** Beck Cottage, Bradfield Road, Swafield, North Walsham, NR28 OQX - Erection of single-storey side extension with two-storey annex.
Lodge Cottage, The Street, Swafield, North Walsham, NR28 ORW - Erection of replacement two-storey extension, two-storey/single-storey rear extensions with balcony and replacement front porch.
- 6.2 **Planning Application No. 11/0813/PF - Bacton Gas Site Park & Ride:-** It was **AGREED** that the Clerk would ask the Town Clerk at North Walsham Town Council for an update on the proposed meeting with Norfolk County Council.
- 6.3 **Tavern Tasty Meats - Screening:-** It was **AGREED** that the Clerk would write to Tavern Tasty Meats and remind them about the planting in front of the screening which was part of the planning permission.

7. POLICE

- 7.1 **Police Report:-** None received.
- 7.2 **Speed Checks:-** The Clerk reported that PCSO Fathalla is trying to arrange further speed checks and she will chase accordingly.
- 7.3 **Fire:-** The Clerk read an email received from PCSO Fathalla stating that fire reported in a recent crime report was a garden shed which was ignited by faulty electrical cable and which in turn set fire to an oil tank.

8. CODE OF CONDUCT

- 8.1 It was **AGREED** to adopt the National Association of Local Council's Code of Conduct with immediate effect.
- 8.2 **Declaration of Interest Forms:-** The Clerk circulated these forms to all Members and requested that they be completed as a matter of urgency.

9. FINANCE

- 9.1 The following cheques were **AGREED** and signed:- £
- | | |
|--|--------|
| J I Chance - Salary, Office Allowance and Postage including one months holiday pay | 464.86 |
| HM Revenue and Customs | 26.32 |
| Norfolk RCC - Subscription Renewal | 25.00 |
| Norfolk ALC - Subscription Renewal | 93.95 |
- 9.2 **S137 Grant Request:-** It was **AGREED** to grant £200 to Swafeld Village Hall Committee.

10. HIGHWAY MATTERS

- 10.1 **Land outside The Old Rectory:-** It was reported that this has now been reinstated.
- 10.2 **Roadside near Church:-** It was reported that this has now been repaired.
- 10.3 **Repair to Bridge:-** The Clerk read an email received from Norfolk County Council stating that works will commence from 10th September for a duration of one week. Due to the narrow carriageway width over the bridge, it is not possible to carry out this work safely whilst maintaining vehicular access. Accordingly the road will be closed to vehicles during the works. It was **AGREED** that County Councillor Jones will request that Little London Road be made a one way system during the works and make enquiries into whether the road can be opened at night when the work is not being carried out. County Councillor Jones will also enquire whether there is any other way to carry out the work without a complete road closure.

- 10.4 **Preservation Order - Bridge:-** The Clerk reported that she had spoken to English Heritage who would need some history on the bridge before considering a Preservation Order. The Clerk will obtain some history and communicate with English Heritage.
- 10.5 **Potholes:-** It was **AGREED** that the Clerk would arrange another walk of the village with the Highway Engineer. The Clerk will prepare a list of problems for the meeting.
- 10.6 **Jubilee Trees:-** Cllr. Alexander reported that the trees outside the Church had been cut down when the grass was cut. Cllr. Hook will plant some more oak saplings in the autumn.
- 10.7 **Footpaths:-** It was **AGREED** that the Clerk would contact Norfolk County Council and report the overgrown footpaths. The Clerk will report to County Council Jones if no action is taken.
- 10.8 **Hedge - Corner of Bradfield Road:-** It was **AGREED** that the Clerk would request written permission from Norfolk County Council for Cllr. Clabon to cut the hedge back from the highway.

11. QUEEN'S DIAMOND JUBILEE

- 11.1 The Chairman thanked all the committee and volunteers for their help which made this event so successful. It was reported that there was a lot of interest in holding an event once a year to bring the residents together. Cllr. Starling reported that the Village Hall Committee holds a summer fete and a Christmas event to which the residents are invited. The Clerk read letters of thanks for the Jubilee event. It was reported that the comments were all positive and the event was a great success.
- 11.2 **Finance:-** It was **AGREED** that the Clerk will prepare a receipts and payments schedule for the Jubilee in time for the next meeting.

12. PEOPLE'S ATTITUDES

- 12.1 The Chairman said he was very disappointed in some people's attitudes when speaking to the Members of the Parish Council. The Members are all volunteers and it is not necessary for the public to speak to them aggressively or to be impolite. Contact details of the Members and Clerk are on the notice boards and website if any member of public wishes to contact the Parish Council with any issues. The public can also attend the bi-monthly meetings.
- 12.2 **Newsletter:-** It was **AGREED** that this matter will be placed on the next agenda for discussion. The possibility of producing a newsletter to keep the village informed will be discussed.

13. CORRESPONDENCE

13.1 NNDC Green Build 2012:- The Clerk will circulate to all Members.

13.2 Norfolk County Council - Public Rights of Way:- Circulated. Noted.

13.3 Norfolk County Council - Better Broadband Update:- Circulated. Noted.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 4th September, 2012 at 7.00 pm in the Village Hall, Swafield.

There being no other business the Chairman closed the meeting at 8.35 pm.

.....
Chairman

.....
Date