

**MINUTES OF THE MEETING OF  
THE SWAFIELD AND BRADFIELD PARISH COUNCIL  
HELD ON TUESDAY 8<sup>TH</sup> JULY, 2014 AT 7.00 PM  
IN THE VILLAGE HALL, SWAFIELD**

**Present:-**

Vice-Chairman - Cllr. J. Hook, Cllr. J. Amies,  
Cllr. M. Starling and Cllr. N. Standing.

District Councillor G. Jones.

Julie Chance - Clerk.

Two members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. E. Alexander, Cllr. T. Bullock and Cllr. B. Clabon.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

No declarations of interest or requests for dispensations were received.

**3. MINUTES OF THE MEETING HELD ON TUESDAY 27<sup>TH</sup> MAY 2014**

The Minutes of the meeting held on 27<sup>th</sup> May 2014, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

**4. PUBLIC PARTICIPATION**

A member of the public asked for clarification concerning the cheques payments. The Clerk explained each cheque payment.

The meeting was reconvened.

## 5. POLICE

- 5.1 **Police Report:-** None received.
- 5.2 **Speed Checks:-** The Clerk read an email received from PCSO Fathalla with the results of the last speed check held on 17<sup>th</sup> March between 12.00 noon to 12.30 pm. 182 vehicles were within the speed limit, one vehicle was over the limit and doing 42 mph.
- 5.3 **Community Speed Watch:-** It was **AGREED** that the Clerk would prepare a newsletter and include an article asking for volunteers to join a speed watch team to monitor speeding in the village. Cllr. Standing has volunteered to be on the speed watch team. The Clerk will also prepare a notice for the notice boards.

## 6. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 6.1 **County Councillor's Report:-** None given.
- 6.2 **District Councillor's Report:-** District Councillor Jones reported that there is a lot of restructuring in progress at the District Council. Unfortunately, this means a lot of good staff have gone and the remaining staff are under a lot of pressure with extra workloads. The Members expressed concern over the delays in planning applications and said the time being taken to deal with any matters is unacceptable. Car parking report attached.

## 7. PLANNING

- 7.1 **Planning Applications:-** None received.
- 7.2 **Permissions Given:-** None received.
- 7.3 **Tasty Tavern:-** The Clerk read an email received from North Norfolk District Council stating that just before a temporary planning permission comes up for renewal, their Technical Officer, who keeps the relevant records, asks if the development is "extant". If it is, the developer is asked to either renew the permission if he intends to continue or cease the use if not. If the developer does neither, North Norfolk District Council will pursue the matter.

## 8. FINANCE

- |     |   |        |
|-----|---|--------|
| 8.1 | The following cheques were <b>AGREED</b> and signed:- | £      |
|     | J I Chance - Salary, Office Allowance and Postage     | 290.66 |
|     | HM Revenue & Customs - Tax                            | 56.20  |
|     | Peter Owen - Churchyard Maintenance                   | 100.00 |
|     | Stuart Hutcheson - Website Domain                     | 35.00  |
|     | Ambulance First Responders - Grant S137               | 100.00 |
|     | Norfolk ALC - Subscription Renewal                    | 96.46  |

## 9. HIGHWAYS

- 9.1 **Hole - Bridge:-** It was reported that this has not been repaired. It is not a pothole but a gouge out of the back where vehicles have been unable to pass each other. It was **AGREED** that the Clerk will ask Norfolk County Council if they would be prepared to tidy it up and make it a proper passing bay.
- 9.2 **Pedestrian Signs:-** The Clerk reported that two new pedestrian signs will be erected shortly at the Village Hall end of the village. It was **AGREED** to monitor the situation before deciding whether to ask for two more signs at the other end of the village.
- 9.3 **Potholes:-** The Clerk read an email in reply to the Members question, why are potholes not filled before road resurfacing. The email stated that Norfolk County Council try wherever possible to fill potholes before surface dressing is carried out. However, occasionally they are missed, or the work is done several weeks before the dressing and new potholes form.
- 9.4 Thanks were noted to Cllr. Standing for clearing the foliage from the village sign and to Cllr. Hook for clearing the foliage from the VAS sign.
- 9.5 **20 mph:-** It was **AGREED** that the Clerk would liaise with County Councillor Northam and ask whether Swafeld Village could be considered for a 20 mph speed limit.
- 9.6 **Little London Road:-** It was **AGREED** that the Clerk would write to North Walsham Town Council and ask whether they can request Norfolk County Council to install some passing places in Little London Road. More and more vehicles are using this road making it dangerous with no passing places.

## 10. FOOTPATHS

Nothing to report.

## 11. NORTH NORFOLK COMMUNITY TRANSPORT

- 11.1 The Clerk read an email received from Markus Hankinson requesting permission to attend a Parish Council meeting to give a presentation on the project. It was **AGREED** that the Clerk would write to Markus Hankinson and invite him to a future Parish Council meeting.

## 12. VILLAGE EVENT

- 12.1 The Clerk circulated an email received from June Andersen. It was noted that the village event will be held in the autumn.

**13. NORTH NORFOLK DISTRICT COUNCIL**

**13.1** The Clerk reported that Sheila Oxtoby - Chief Executive and Councillor Tom Fitzpatrick have offered to attend a Parish Council meeting to update the Members on any projects being carried out by North Norfolk District Council. It was **AGREED** that the Clerk would write to Shelia and Tom and invite them to a future Parish Council meeting.

**14. CORRESPONDENCE**

**14.1 NNDC - North Norfolk Big Society Awards:-** Circulated. Noted.

**14.2 TPO Order:-** The Clerk reported that the TPO Order for The Old Rectory, Knapton Road, Swafield has been confirmed.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as Tuesday 2<sup>nd</sup> September, 2014 at 7.00 pm in the Village Hall, Swafield.

The Clerk reported at the last meeting that she had been invited to London by the National Association of Local Councils to give a talk on localism and partnership working. Cllr. Standing asked that this be placed in the minutes. The Clerk reported that the event had been a great success.

**There being no other business the Chairman closed the meeting at 7.50 pm.**

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**Chairman**

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**Date**