

**MINUTES OF THE MEETING OF  
SWAFIELD AND BRADFIELD PARISH COUNCIL  
HELD ON THURSDAY 3<sup>RD</sup> MAY, 2012 AT 7.15 PM  
IN THE VILLAGE HALL, SWAFIELD.**

**Present:-**

Chairman - Cllr. E. Alexander, Vice-Chairman - Cllr. H. Andersen,  
Cllr. J. Amies, Cllr. T. Bullock, Cllr. B. Clabon and Cllr. J. Hook.

County Councillor. G. Jones.

Julie Chance - Clerk.

Six members of the public also attended the meeting.

The Chairman welcomed all present to the meeting.

**1. ELECTION OF CHAIRMAN**

It was **AGREED** to appoint Cllr. E. Alexander as Chairman. The Declaration of Acceptance of Office form was completed and signed.

**2. ELECTION OF VICE-CHAIRMAN**

It was **AGREED** to appoint Cllr. H. Andersen as Vice-Chairman. The Declaration of Acceptance of Office form was completed and signed.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. M. Starling and PCSO Fathalla.

**4. DECLARATIONS OF INTEREST**

No declarations of interest were received.

- 1 -

**5. MINUTES OF THE MEETING HELD ON TUESDAY 27<sup>TH</sup> MARCH,**

## 2012

The Minutes of the meeting held on Tuesday 27<sup>th</sup> March 2012, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

### **6. PUBLIC PARTICIPATION**

No member of the public wished to speak.

The meeting as reconvened.

### **7. COUNTY AND DISTRICT COUNCILLOR'S REPORTS**

**7.1 County Councillor's Report:-** Attached.

**7.2 District Councillor's Report:-** Attached. A member of the public enquired whether North Norfolk District Council's budget has been prepared yet. District Councillor Jones said not yet but more savings have got to be made.

### **8. PLANNING**

**8.1 Planning Application No. PF/12/0433 - Erection of replacement two-storey side extension, two-storey/single-storey rear extensions with balcony and replacement front porch - Lodge Cottage, The Street, Swafeld, NR28:-** No Objections.

**Planning Application No. PF/12/0391 - Erection of single wind turbine and associated infrastructure, control housing and formation of access & hard standing - Land east of Cromer Road, North Walsham, NR28:-** No objections.

**8.2 Permissions Given:-** None received.

**8.3 Update - Planning Application No. 11/0813/PF - Bacton Gas Site Park and Ride:-** The Clerk read an email received from North Walsham Town Council stating that they are still trying to arrange a meeting with Mike Rayner from Norfolk County Council. Roy Davenport has secured funding and is working with Nigel Morgan to get the surface water problem solved on the site. They will keep us informed.

**8.4 Norfolk County Council - Mineral Site Specific Allocations:-** The Clerk will circulate this application and place it on the next agenda for discussion.

### **9. POLICE**

- 9.1 Police Report:-** None received. It was **AGREED** that the Clerk would request a report if PCSO Fathalla is unable to make a meeting.
- 9.2 Speed Checks:-** The Clerk read an email received from PCSO Fathalla stating that he has not had a chance to arrange speed checks yet. He will arrange some as soon as possible and let the Clerk know the dates in due course.
- 9.3 Tavern Tasty:-** The Clerk read an email received from PCSO Fathalla stating that it is down to the officer's discretion whether it is necessary to visit the immediate neighbours of an incident as each case is assessed on its own merit.
- 9.4** A member of the public reported that there was a fire on Good Friday and the road had to be closed. It was **AGREED** that the Clerk will request an update on this matter.

## **10. FINANCE**

- 10.1** The following cheques were **AGREED** and signed:-
- |   | £      |
|---|--------|
| J I Chance - Salary, Office Allowance and Postage | 253.59 |
| HM Revenue and Customs - Tax                      | 60.65  |
| CAB S137 Grant                                    | 50.00  |
| Party Super Stores - Bunting - Queen's Jubilee    | 56.44  |
- 10.2 Norfolk ALC Subscription:-** It was **AGREED** to renew Norfolk ALC subscription in the sum of £93.95 per annum.
- 10.3 Norfolk RCC Subscription:-** It was **AGREED** to renew Norfolk RCC subscription in the sum of £25 per annum.
- 10.4 Annual Accounts for the year ended 31<sup>st</sup> March, 2012:-** **AGREED** and signed.
- 10.5 Annual Return for the year ended 31<sup>st</sup> March, 2012:-** **AGREED** and signed.

## **11. HIGHWAY MATTERS**

- 11.1 Soil - Bridge:-** It was reported that the soil has now been removed.
- 11.2 Gullies - The Old Rectory:-** It was reported that Cllr. Andersen has cleared the gullies.
- 11.3 Land Outside The Old Rectory:-** The land outside The Old Rectory has been removed by a large lorry driving over it. County Councillor Jones will look into this matter and report to the next meeting.
- 11.4 Roadside near Church:-** The side of the road near the Church has a large drop which is dangerous for motor bikes etc. County Councillor Jones will look into this matter and report to the next meeting.

- 11.5 Repair of Bridge:-** County Councillor Jones will look into this

matter and report to the next meeting. The Members requested that the repairs are carried out before the weekend of the 2<sup>nd</sup> June, when celebrations are taking place on the village green for the Queen's Diamond Jubilee.

- 11.6 **Preservation Order - Bridge:-** The Clerk wrote to Norfolk County Council but has not received a reply. County Councillor Jones will look into this matter and report to the next meeting.
- 11.7 **Drainage Pipe Bradfield Common:-** The drainage pipe at the edge of the road opposite Bradfield Common is blocked again. County Councillor Jones will look into this matter and report to the next meeting.
- 11.8 **Hedge - The Street:-** The Chairman reported that Norfolk County Council were going to look into giving permission for one of the Members to cut back the hedge which is encroaching on the highway. County Councillor Jones will look into this matter and report to the next meeting.  
County Councillor Jones will keep the Clerk informed of all the above matters. County Councillor Jones will arrange a site meeting with the Highways Engineer.

## 12. QUEEN'S DIAMOND JUBILEE

12.1 **Minutes:-** Attached. The next meeting has been booked for Monday 14<sup>th</sup> May 2012 to finalise arrangements.

## 13. CORRESPONDENCE

- 13.1 **NNDC - Localism and Planning Seminar:-** Circulated. Noted.
- 13.2 **NNDC - Strategic Housing and Sustainability Teams:-** Circulated. Noted.
- 13.3 **Triton Knoll Offshore Windfarm Update:-** Circulated. Noted.
- 13.4 **Norfolk CC Signpost Newsletter:-** Noted.
- 13.5 **Norfolk ALC How Hill Trust - Friday 8<sup>th</sup> June:-** The Clerk will circulate this to all Members.
- 13.6 **Joint Summer Conference - Tuesday 3<sup>rd</sup> July - Norwich City Football Club:-** The Clerk will circulate to all Members. Members will let the Clerk know if they wish to attend.
- 13.7 **June Andersen:-** The Clerk read a thank you email received from June Andersen for the £60 payment towards the use of the Village Hall.
- 13.8 **Norfolk ALC - Forum:-** Circulated. Noted.
- 13.9 **Norfolk Link:-** Noted.

## 14. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 24<sup>th</sup> July, 2012 at 7.00 pm in the Village Hall, Swafield.

**There being no other business the Chairman closed the meeting at 8.20 pm.**

.....  
**Chairman**

.....  
**Date**