



Swafield and Bradfield Parish Council

Minutes of the ordinary meeting held in the Village Hall, The Street, Swafield,
On Tuesday 10th July 2018 at 7.00 pm

Present

Parish Councillors:

Ernie Alexander (Chairman)
Gaynor Rawlings

John Amies
Charles Silvester

Timothy Payne
Michael Starling

Also in attendance:

One member of the public
Ros Calvert – Clerk to the Council

18/20 APOLOGIES

Were received and accepted from Cllr Robert Clabon

18/21 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

It was resolved to delegate the power to grant dispensations to the Clerk. (Localism Act 2011 s33 (1) and S33 (2)).

As there were so many members of the Council that had disclosable pecuniary interests in matters relating to The Swafield Village Hall that it would impede the transaction of business as the meeting would be inquorate Dispensations were granted to Councillors Timothy Payne, Charles Silvester and Michael Starling for this meeting on items relating to the Village Fete. They were all members of the Swafield Village Hall Committee. See Minute 18/27.

18/22 MINUTES

Minutes of the Annual Meeting held on 8th May 2018 were circulated, agreed and signed by the Chairman as a true record.

18/23 MATTERS ARISING – there were none

18/24 FIRST TIME SEWERAGE –

The Anglian Water (AW) Technical Manager Claire Wooton and Design Engineer Rafal Szmigiel gave a presentation explaining the design and management of the building of sewerage schemes. This followed on from the public meeting held in June. They produced paper copies of all four schemes, plans of pipe layouts and the proposed the road closures. These were to kept at the Village Hall for public scrutiny. They answered a variety of questions and explained how they hoped the scheme would progress.

Rafal stated that these schemes were still subject to final costings and approval by AW.

It was reported that some residents were still not aware of the scheme nor the deadline to approve connection. The deadline was 31st July 2018. AW agreed to send a final reminder to the occupiers of all properties that would have the option to join the public sewer. Connection was for foul and waste water only. The system would not be able to take rain water run-off.

AW would endeavour to notify the Council of developments with monthly updates and links to their website. Charlotte Worthington, the AW point of contact would be available on 07566 289247 to answer queries as they arose.

Members expressed their appreciation and thanked Claire and Rafal for attending the meeting.

18/25 REPORTS - Were received from the following authorities:

1. Norfolk Constabulary – report received and appreciation of their support at the Village Fete. There was still concern that representatives of the Norfolk Constabulary did not attend council meetings. It was reported that police did not respond to a 101 call regarding anti-social behaviour in North Walsham and that police did not attend the problem following a 999 call.

It was noted that there appeared locally to be an increase in the theft of dogs and that this was not identified in the police report.

2. Norfolk County Council – a report from County Councillor Ed Maxfield was circulated. He confirmed that he would be in a position to give financial support for a SAM2 should the Council resolve to go ahead with one under the NCC Parish Partnership Scheme.

18/26 ADJOURNMENT

It was agreed to adjourn the meeting to take comments from members of the public and Councillors with disclosable interests.

There were no comments and the meeting resumed

18/27 VILLAGE FETE

Timothy Payne gave a full report on the fete, observations would inform the next event. Overall it had been great success and members thanked him for the use of Swafield Hall as a very successful alternative venue for the event.

It was reported that the Swafield Village Hall Committee would be calling a meeting of the volunteers to consider matters raised and it would report back to the Council for consideration at the next meeting.

Steve Robinson gave apologies on behalf of the Bradfield Cricket Club which did not have the manpower to run as stall. Apologies were cordially received.

Total raised was £2,839.30

The following outstanding expenses were approved prior to disbursement (LGA 1972 S145)

- Public liability insurance - £95
- Temporary Events Notice - £21
- Event Signs - £48 (total £57.60 less vat £9.60)
- Additional Administration costs - £ 31.10

It was agreed to give £1,322.10 being half of the net profit to Swafield Village Hall as previously agreed (18/16) (Power of Competence – Localism Act 2011)

18/28 CO-OPTION

It was agreed to co-opt Gaynor Rawlings to the Council. She completed a Declaration of Acceptance of Office and joined the meeting

18/29 BRADFIELD COMMON

Members received an update on progress with officers at NNDC who were still in the process of reviewing the matter and considering the extent of their responsibility and future involvement in the management of the Common.

It was agreed to join the Open Spaces Society initially for a year subject to review at £45 per annum

18/30 PLANNING

1. To consider Planning Applications received:

- Planning Application PF/18/1025 - Erection of a two-storey dwelling (revised design) at Park House, Knapton Road, Swafield NR28 0RP – **Support**

2. To note applications considered between meetings

- Planning Application PO/18/0662 - Proposed detached chalet bungalow with detached garage (all matters reserved) Plot next to the Kingdom Halls, The Street, Swafield NR28 0RQ – **Objection due to highway concerns**
- Planning Application PF/18/0837 - Detached outbuilding at Beck Cottage, Bradfield Road, Swafield, North Walsham, NR28 0QX
Support - the application was withdrawn

3. To note applications determined by District Council – none

4. To receive and consider any other planning matters

Open Spaces – **It was agreed** to nominate the Village Green as a Local Green Space

18/31 CORRESPONDENCE

1. Vattenfall – letter re submission of application for a Development Consent Order for Norfolk Vanguard to the Planning Inspectorate and latest newsletter - noted

2. Norfolk Minerals and Waste Local Plan Review: Initial Public Consultation: Statement of Community Involvement Consultation - noted

18/32 STREET FURNITURE

1. Bench on Village Green – Clerk to write to Swafield Village Hall Committee for comments and design preferences.

2. Noticeboards – may have to be repositioned during work on the Sewerage Schemes.

18/33 FINANCE

1. Bank Reconciliation - the bank reconciliation as at 10 July 2018 with the Bank Statement No.004 was approved. There was a balance in the bank of £11,350.27

2. Receipts were noted as follows
£2,839.30 – Village Fete

3. Payments

It was agreed to pay the following:

Chq: 225	£ 127.72	Viking	Office consumables
Chq: 226	£ 57.60	SR Printing	Event Noticeboards
Chq: 227	£ 95.00	T Payne	Event Insurance
Chq: 228	£ 21.00	T Payne	Temp Event Notice
Chq: 229}	£524.65	R Calvert	{Salary, expenses & costs
Chq: 231}			{June & July
Chq: 232	£45.60	Heartbeat Trust	Defibrillator Pads (from Reserves)

18/34 ITEMS FOR THE NEXT MEETING

To consider the future involvement for the Parish Council in the running of Swafield Fete.

18/35 NEXT PARISH COUNCIL MEETING

The chairman confirmed that the next meeting of the Council, would be held at Swafield Village Hall, on **Tuesday 25th September at 7.00 pm**

18/36 CLOSURE OF THE MEETING

There being no further business the chairman closed the meeting at 9:20 pm

Chairman:

Date: